



Western Chester County Council of Government

Meeting Minutes

Wednesday, July 26, 2023

Held at Parkesburg Borough Hall, 315 West 1st Avenue, Parkesburg, PA 19365

Members in Attendance:

Atglen Borough/Charles Palmer; Avondale Borough/Janet Watts; City of Coatesville/Sharisse Allen; Honeybrook Township/John McHugh; Modena Borough/Jennifer Daywalt; Parkesburg Borough/Josh Mellinger, David Mellema; South Coatesville Borough/Monica Watson Valley Township/Kathy O'Doherty

Also attending: Western Chester County Chamber of Commerce (WCCCC)/Rachel Cathell; Oxford Borough/Kathryn Cloyd; Chester County Solid Waste Authority/Patti Lynn, Robert Watts; Joy Hurst, COG Secretary

The meeting was called to order by President Josh Mellinger at 7:06 PM. Josh immediately turns meeting over to Patti Lynn (Chester County Solid Waste Authority).

New Business

Chester County Solid Waste – Let's Talk Trash

Patti Lynn passes out bags with information packets. She tells us a little about the Chester County Waste Authority.

It is first expressed to the group, "How important it is to recycle".

Patti went over a Guide to Best Practices for Municipal Ordinances on Solid Waste and Recycling created by the CCSWA with help from the Department of Environmental Protection.

In going over the guide, we are told ordinances are important especially when it comes to recycling.

The guide also gave us information on some things that must be, should be and should not be in the ordinance. The responsibility is on the municipality not your hauler.

You have more power as an authority.

There are grants available to local governments, such as the Technical Assistance Grant, 902 grants and 904 grants.

SECCRA has a trash survey coming out in the fall.

The presentation ended with Patti telling the group about the Chester County Solid Waste Authority having an informative Facebook page which municipalities should join. She also says it would be a good idea to link the CCSWA web page to your municipal website.

New Business (continued)

Recycling Authority

Setting up an Authority. Josh Mellinger asks the group who is interested in setting up an Authority.

He then suggests the WCCCOG create a letter like the one created for Animal Control to reach municipalities on their thoughts and interests of forming an Authority.

It was also stated that it is mandatory to send out recycling materials at least 2x per year.

Before taking a vote to form an Authority, the WCCCOG members talked about the next steps in creating an Authority.

There is no application required to start an Authority. You only have to apply to the state.

David Mellema will put something together, if it's ok.

This is something the WCCCOG will use the Solicitor for.

At this point, Jennifer Daywalt made a motion to move forward as a committee to form a Trash Collection Committee, seconded by Kathy O'Doherty. Motion carried unanimously.

Old Business

Solicitor

Atglen Borough and Valley Township solicitors have not yet responded.

Modena solicitor, Ellen came back with her normal hourly rates. She is the only one who seems interested in working with the WCCCOG.

Sharisse Allen made a motion to make Gawthrop Greenwood out of West Chester the WCCCOG Solicitor, seconded by Jennifer Daywalt. Motion carried unanimously.

Could just be a paralegal or associate with experience in municipal law.

Anyone who gets information, please forward it to the group.

Officer Reports

- President
 - Nothing to report
- Vice President
 - Nothing to report

Officer Reports (Continued)

- Treasurer
 - Tabled until Rachel Cathell returns

ACTION

Next meeting August 30, 2023 – hybrid and in person at Parkesburg Borough, virtually via GoToMeeting.

Motion to Adjourn meeting at 9:19 PM moved by Jennifer Daywalt, seconded Kathy O'Doherty.
Motion carried unanimously.

Respectfully Submitted,

Joy Hurst