



## Western Chester County Council of Government

**Meeting Minutes Wednesday,  
February 22, 2023**

**Held at Valley Township Building, 1145 West Lincoln Highway, Coatesville, PA 19320**

### **Members in Attendance:**

**Atglen Borough/Charles Palmer; Avondale Borough/Fernando Tena; Caln Township/Jane Kennedy; City of Coatesville/ Roberta Cosentino; East Fallowfield Township/Al Wright; Honeybrook Township/John McHugh; Modena Borough/Jennifer Daywalt; Parkesburg Borough/Josh Mellinger; South Coatesville/Monica Watson; Valley Township/Kathy O'Doherty; West Brandywine Township/Ryan McLaughlin**

**Also attending:** Western Chester County Chamber of Commerce (WCCCC)/Rachel Cathell; Joy Hurst, COG Secretary

The meeting was called to order by President Josh Mellinger at 7:05 PM. Josh Mellinger started the meeting by taking roll call.

### **New Business**

After taking roll call Josh Mellinger reads over the Youth Advocacy Scholarship guidelines. Josh Mellinger then goes over last month's discussion regarding the scholarship for those who were not present at the last meeting.

The WCCCOG then goes over the letter together and makes corrections to wording and structure as needed. Rachel Cathell will retype and distribute letter with corrected wording and structure.

Questions did arise about whether the Western Chester County Council of Governments is allowed to use funds for scholarships. Josh Mellinger and Rachel Cathell will talk to a lawyer to see if the Council could in fact use Council funds for scholarships.

Rachel and Josh will get together and make a flyer.

Fernando will get contact information for Avon Grove High School and Charter School.

### **Old Business**

#### **Website**

Josh passes meeting on to Jennifer Daywalt to talk about the website.

Jennifer starts off asking "How many WCCCOG boroughs are actual members of PSAB?"

All six WCCCOG borough members are also members of PSAB. These include Atglen Borough, Avondale Borough, Modena Borough, South Coatesville Borough, Honey Brook Borough and Parkesburg Borough.

## **Old Business (Continued)**

WCCCOG membership count is needed in figuring out the price of the web cost. The cost is still the lowest regardless of the membership count.

Rachel Cathell will be the main contact and design person for the website. She will have full access.

The website should be fully functional in less than 2 months.

## **Animal Control**

Josh Mellinger states animal control will meet at 6:30 p.m. before each WCCCOG meeting and 30 minutes after each meeting even if the meeting has to take place somewhere else.

Josh states animal control really needs to get off the ground as something really needs to be done.

It is agreed that animal control is much needed!!

- Legal entity needs to be set up.
- Money needs to get spent to get this started.
- County will help once we are set-up.
  - o Nothing can be done until established.
- Furvivors agreed to partner with WCCCOG with housing animals.
  - o They will need a bigger farm (at least 100 acres).
    - They have \$500,000

## **EAC**

John McHugh will update the WCCCOG next month; but has nothing right now.

A motion to approve the January 2023 minutes was moved by Jennifer Daywalt and seconded by Kathy O'Doherty. Motion carried unanimously. City of Coatesville (Roberta Cosentino), Honey Brook Township (John McHugh) and East Fallowfield Township (Al Wright) abstained from the vote to approve January 2023 minutes as they were not present for the January meeting.

Charlie reported the checking balance stands at \$16,839.89. Receivables were \$1,750 for total assets of \$16,839.89.

A motion was made to approve financials as read. Motion carried unanimously.

## **Officer Reports**

- President
  - Nothing to add upon what was already discussed

## **Officer Reports (continued)**

- Vice President
  - PSAB conference is June 4<sup>th</sup>- 7<sup>th</sup>; encourages boroughs to go
  - Same for PSATS
  - Encourages everyone to use their resources
- Treasurer
  - \$1,750 collected in dues
  - \$547 spent
  - \$16,839.89 Balance
  - 10 municipalities paid; 6 municipalities outstanding

Josh Mellinger asks, who would like to host next WCCCOG meeting?

Roberta Cosentino (City of Coatesville), Charlie Palmer (Atglen Borough) – Will not commit at the moment, but will check on whether this is an option or not.

Josh Mellinger (Parkesburg Borough) – Will hold the March 2023 meeting.

Josh asked each municipality to go back and check on whether or not their building could be used for the meetings.

Rachel will figure out a date for Regional Planning Meeting.

Rachel Cathell also mentioned the following dates:

Legislative Round Table – 3/10/23

Gala on Green – 3/24/23

Municipal Update – 11/3/23

March meeting is Homeland.

Visitors Bureau is looking for attraction landmark signs that need to be replaced. Rachel will clarify what type of signs they are talking about. She will also give everyone's contact information.

Charlie Palmer (Atglen Borough) passed out flyers for the Wizard Faire being held June 3, 2023.

Jennifer Daywalt (Modena Borough) mentioned Modena's Annual Duck Derby to be held 5/20/23.

## **ACTION**

**Next meeting March 29, 2023 – hybrid and in person at Parkesburg Borough Hall, and virtually via GoToMeeting.**

Motion to Adjourn meeting at 9:35 PM moved by Jennifer Daywalt, seconded by Kathy O'Doherty.  
Motion carried unanimously.

Respectfully Submitted,

Joy Hurst