

Wednesday, August 30, 2023
Held at Parkesburg Borough Hall, 315 West 1st Avenue, Parkesburg, PA 19365

Members in Attendance: Atglen Borough/Charles Palmer; Avondale Borough/Janet Watts; Caln Township/Jane Kennedy; City of Coatesville/Sharisse Allen; Honeybrook Township/John McHugh, Donna Digiacomo, Sal Digiacomo, Mike Hartz; Modena Borough/Jennifer Daywalt; Parkesburg Borough/Josh Mellinger; Valley Township/Kathy O'Doherty; West Brandywine Township/Ryan McLaughlin

Also attending: Western Chester County Chamber of Commerce (WCCCC)/Rachel Cathell; Joy Hurst, COG Secretary
The meeting was called to order by President Josh Mellinger at 7:04 PM. Josh turns meeting over to John McHugh as he wants to talk about the EAC.

New Business
EAC

John McHugh and his group have been in contact with Northern Chester County EAC who is interested in working with the group. They have also been in touch with the Valley Township EAC. They are looking at WCCOG as a portal of information to communities that are interested in forming committees or participating. John hopes to be able to accomplish this. Josh Mellinger then opens the floor to anyone in the room from Honeybrook Township who may have something to add to what John has said. No one has anything to add. Josh asks John if it is his intention to continue putting together a group the WCCOG previously discussed forming. John confirms that at this time he wants to reopen the idea of forming an EAC within the WCCOG.

Josh asks members who are present, would they like to be a part of this group?

Modena Borough – declines at this time.

Parkesburg Borough – yes

East Fallowfield Township – yes, per John McHugh

Valley Township – Maybe, John needs to confirm; Per Josh, Kathy will check with their EAC

Atglen Borough – Not at this time, will keep watch; Please send more information

Avondale Borough – Yes after Josh further explains the purpose of the committee

City of Coatesville – Need more information to pass along, Caln Township – Need more information to pass on to Board, West Brandywine Township – Declines at this time

Josh explained the committee's objective would be how to be more energy efficient by properly managing renewable resources, sustainable resources and open space in the municipalities.

Josh states there is interest, so when would the group like to meet?

John responded, they have a separate meeting and then report to the monthly WCCOG meeting.

Josh asks if they would like to meet before or after WCCOG monthly meetings or a different day.

John states he could set up a call to see what works best. He also suggested he could just send an email blast to the entire group, and they can reply and confirm when the group will meet.

Josh will ask again next month when the rest of the members come in.

Josh suggests more aggressive meeting times to get things rolling.

Kathy asks, does the person have to be a COG delegate to be apart. Josh doesn't want to be the final answer on everything, but assumes, no. A delegate would need to be present for voting purposes though.

Josh and Jennifer Daywalt agree that a COG delegate needs to be involved from the municipality for voting.

Rachel mentioned Rachel Griffith sent her an email in regard to their Sustainability Summit. Rachel will send a link in the zoom chat.

Old Business

Trash & Recycling

Josh has not yet finished drafting the letter but will get it drafted and out to all WCCOG municipalities and talk about it at the October meeting to see who is interested.

Animal Control

Animal Control will meet at 6pm, right before the WCCOG September meeting.

Josh gives a brief reason for the need for an animal control committee per John McHugh's request.

Old Business (continued)

Animal Control

Jen also gives a brief synopsis of what the committee would do and how it would be helpful.

Internet Connectivity

Rachel Cathell - Internet connectivity will be discussed in September.

Rachel gives Chamber updates. She asks everyone to mark their calendars for Municipal Update on November 3rd at Vietri's.

Rachel will send out a link for all the events.

Rachel just finished colors for website. She will print a draft to see what everyone wants to be included when the time comes. The process is very one step at a time.

Charlie asks Rachel for a checkbook balance. Quickbooks is on the desktop at her office, so no financials.

Solicitor

We need to put together a brief synopsis of what we are working on and what we are looking to get done. More updates next month.

Jennifer Daywalt made a motion to approve the July 2023 Minutes as presented, seconded by John McHugh. Motion carried unanimously.

Officer Reports

■ President

- Scholarships – Josh has a couple of meetings set up with a couple of banks (Presence, M&T and Citadel). Josh explains what the scholarship program looks like.
- Josh asks Sharisse for details of the Grand Prix for volunteers.
 - CoatesvilleGrandPrix.com
 - Preview sign up on Chamber website; Cost is \$70

■ Vice President

- PSAB Fall Conference is in Erie; Next year it will be in Lancaster
- Keep eye out for mini grants (Brandywine Conservancy) for this year; deadline 9/29/23; awarded 11/20/23
- Bike the Brandywine is scheduled for 9/23/23
- Would WCCOG be interested in opening PLGIT accounts; Josh asks her to reach out for more information. Charlie Palmer suggests including Rachel.

Officer Reports (continued)

■ Treasurer

- 100% participation on annual dues
- Scholarship money set aside
- Solicitor check has been cut

ACTION

Next meeting September 27, 2023 – hybrid and in person at Parkesburg Borough, virtually via GoToMeeting.

Motion to Adjourn meeting at 8:32 PM moved by Jennifer Daywalt, seconded Janet Watts. Motion carried unanimously.

Respectfully Submitted,

Joy Hurst